



WESTMINSTER CHRISTIAN ACADEMY

Admissions Procedure

2010-2011

APPLICATION

1. **Application Form**

Complete online application form with a non-refundable \$50 application fee per student. You may access our website at wca-hsv.org, click the Admissions button, and then click New Enrollment Application. An additional \$125 registration fee which is non-refundable is due by the time of the interview.

2. **Pastoral/Church Leader Reference Form**

Regular church attendance by the family is a requirement and this form is updated annually. Give this form to your pastor or other church leader to be completed. It can be mailed to WCA (Attn: Registrar), 237 Johns Road, Huntsville, AL 35806.

3. **A Copy of Grades and Test Scores from School Last Attended**

By the time of the interview, we need a copy of at least the most recent report card and standardized test scores. For high school students, a transcript or all report cards for the 9th grade and up are required before the interview. Upon acceptance, the Transcript Request Authorization needs to be signed and given to your student's previous school.

4. **Emergency Contact Form** should be completed before the interview if there is unusual health or psychological circumstances. Please attach doctor evaluations or a letter with detailed information regarding those circumstances.

5. **A Copy of the Birth Certificate** should be submitted prior to the interview.

TESTING

After receiving the report card grades and standardized test results, a determination will be made as to whether additional testing is necessary for admission. Children applying for kindergarten should be five years old by September 1. Those applying for first grade should be six years old by September 1. All incoming kindergartners and first graders will be tested.

INTERVIEW *(Both parents and all students 7th grade and up should plan to attend.)*

1. Why are you making application for your child(ren) to attend Westminster Christian Academy?
2. What is your personal, spiritual background, and present church involvement?
3. On what basis do you believe God gives eternal life to a person?
4. How do you think WCA can benefit your child(ren) and your family?

ACCEPTANCE

Acceptance of the applicant will be based on the family interview, pastor/church leader reference form, test scores, and transcript grades. A letter of acceptance, financial contract, emergency contact form and a transcript request form will be sent to you to be completed and returned promptly. The State of Alabama Certificate of Immunization (blue card) must be received by the first day of classes.

FINANCES

A financial contract must be signed by each family and payment of one month's tuition must be made before a student is officially registered.

Westminster Christian Academy admits students of any race, color, and national origin to all the rights, privileges, programs and activities to students at the school. It does not discriminate on the basis of race, color, and national or ethnic origin in administration of its educational policies, scholarship and loan programs, athletic and other school-administered programs.